

# THE CORPORATION OF THE MUNICIPALITY OF LAMBTON SHORES

## Regular Council Meeting

Meeting Number: 25-2011

Date of Meeting: Monday, September 19, 2011

Members Present: Mayor Bill Weber  
Deputy Mayor Elizabeth Davis-Dagg  
Councillor Dave Maguire  
Councillor Doug Bonesteel  
Councillor Lorie Scott  
Councillor Ruth Illman  
Councillor Martin Underwood  
Councillor Doug Cook  
Councillor John Russell

Staff Present: C.A.O. John Byrne  
Clerk Carol McKenzie  
Treasurer Janet Ferguson  
Director of Community Services Peggy Van Mierlo-West  
Planner Patti Richardson  
Administrative Assistant Roberta Brandon

Media Present: Lynda Hillman-Rapley, Lakeshore Advance  
Gord Whitehead, Various Publications

### 1. CALL TO ORDER

Mayor Weber called the meeting to order at 7:00 p.m.

### 2. DECLARATION OF PECUNIARY OR CONFLICT OF INTEREST

The Mayor asked members to declare any pecuniary or conflict of interest that they may have and Councillor Illman reported a conflict as she was a member of the YMCA, which will be discussed in item 6.3, C.A.O. Report No. 39-2011.

### 3. CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

#### 3.1 Regular Council Meeting – September 6, 2011

The minutes of the September 6, 2011 Council meeting were reviewed and Councillor Illman noted that the minutes should reflect that the increase negotiated with OMI was lower than what the formulated increase in the agreement would have been.

**11-0919-01 Moved by: Councillor Illman  
Seconded by: Councillor Russell**

## Minute of the September 19, 2011 Council Meeting

That the minutes of the regular Council meeting held the 6<sup>th</sup> day of September, 2011 be accepted as amended. Carried.

### **4. DELEGATIONS, PUBLIC MEETINGS & PRESENTATIONS**

#### **4.1 Catherine Minielly of Communities in Bloom – Re: Short Presentation to Thank Lambton Shores for their Support, Outline Projects and Handing Out the Communities in Bloom Profile Book**

Mrs. Minielly appeared before Council to thank Council and Municipal staff for the continued support in the past year and for their involvement in making the Communities in Bloom Judges' Tour a great success.

Mrs. Minielly gratefully acknowledged the members of the Communities in Bloom Committee and those residents and businesses that contribute to this committee and outlined 2011 events such as Trash Bash and the Adopt a Pot program.

The great benefits of the program to Lambton Shores were highlighted, and it was noted that this had been an excellent way to bring the various communities together. She advised that the committee was eagerly anticipating the results of the 2011 judging and that this committee would continue to strive in beautifying the Municipality.

#### **4.2 Public Meeting to “Consider” the Sercombe Drain 2011**

**11-0919-02 Moved by: Councillor Scott  
Seconded by: Deputy Mayor Davis Dagg**

That the Consideration of the Sercombe Drain 2011 report, held under Section 4 and 78 of the Drainage Act, convenes at 7:15 p.m.  
Carried

Mike DeVos, representing Spriet Associates attended the meeting and presented the report on the Sercombe Drain improvements. Mr. DeVos reported that works on the existing portions of the Sercombe Drain were initiated at the request of some of the affected landowners. Mr. DeVos outlined a brief history of the Sercombe Drain, the existing drainage conditions, and the recommendations for the reconstruction of this drain.

Mayor Weber asked for questions from Council and Deputy Mayor Davis-Dagg asked if there would be extensive dialogue between the assessed land owners, the engineer, the Municipal Drainage Superintendent and the contractor and this was confirmed.

Mayor Weber asked for questions from the audience and Mr. Bill Gordon commented that the reconstruction of this drain could be very expensive and inquired as to how competitive the tender process would be with only a few contractors within the area who could install this large of a tile and it was confirmed that the tender process would be competitive. Mr. Bill Gordon also commented that he would prefer that this reconstruction be done in July when the land would be dry.

## Minute of the September 19, 2011 Council Meeting

Mr. Bob Wilson reiterated Mr. Gordon's concerns and also asked that this reconstruction occur next summer.

Mr. Greg Gordon asked that the land owners be allowed to work with the contractor to ensure the preservation of as many trees as possible and it was confirmed that this could be done.

Mr. Dennis Curts questioned the benefit of this reconstruction, the costs and the percentages of water passing through this drain.

**11-0919-03 Moved by: Councillor Scott  
Seconded by: Deputy Mayor Davis-Dagg**

That the Consideration of the Sercombe Drain 2011 closes at 7:59 p.m. and the regular Council meeting reconvene. Carried

**11-0919-04 Moved by: Councillor Illman  
Seconded by: Councillor Bonesteel**

That the Sercombe Drain 2011 report prepared by Spriet and Associates dated August 26, 2011 is adopted as presented. Carried

It was noted that the Court of Revision for the Sercombe Drain 2011 would be held October 17, 2011.

### **4.3 Adrian Zabian, One Vision Energy Alternatives Ltd. – Re: Solar Power Promotional PowerPoint Presentation**

Mr. Adrian Zabian, on behalf of One Vision Energy Alternatives Ltd. appeared before Council to provide details on developing renewable energy projects in Ontario, specifically within Lambton Shores. Mr. Zabian advised that a local resident on Northville Road intended to lease the company his property for the use of a PV Solar System, which would be done without any environmental or agricultural impact.

Mayor Weber thanked Mr. Zabian for making Council aware of this proposal and wished him success in this endeavour.

## **5. CORRESPONDENCE & PETITIONS**

Correspondence – For Council Direction

### **5.1 Correspondence from Joe Kerr, Lambton Upland Game Bird Chapter – Re: Re-Introducing & Releasing the Northern Bob White Quail into Lambton County**

Council reviewed a letter from Joe Kerr of the Lambton Upland Game Bird Chapter asking for a letter of support in its efforts to reintroduce and release the Northern Bob White Quail into Lambton County.

## Minute of the September 19, 2011 Council Meeting

The question of complicating development should this bird become established within the area was discussed however it was noted that the appropriate guidelines for species at risk are followed with development.

**11-0919-05 Moved by: Councillor Russell  
Seconded by: Councillor Scott**

That the Lambton Upland Game Bird Chapter be sent a letter of support in its endeavour to reintroduce and release the Northern Bob White Quail into Lambton County. Carried

### **6. CONSIDERATION OF COMMITTEE MINUTES AND STAFF REPORTS**

#### **6.1 Minutes of the Lambton Shores New Official Plan Steering Committee Meeting held June 9, 2011**

Council reviewed minutes of the New Official Plan Steering Committee meeting held June 9, 2011. Councillor Illman advised that this Steering Committee has made progress to the point that the draft document will be submitted for Council review mid October, 2011.

It was noted that through this Steering Committee process it has become obvious of the need for clarity on what the Official Plan is and why it needs to be updated, as well as the importance of reviewing the current Official Plan, the County Official Plan and the Provincial Policy.

The possibility of having the proposed draft Official Plan documents accessible on the internet was discussed however due to the confusion that could occur with the multitude of changes that have been made and will be made, as the current version was only a draft, it was agreed that this document not be put on the Lambton Shores website at this time. It was noted that any requests for this document be directed through the municipal offices.

**11-0919-06 Moved by: Councillor Russell  
Seconded by: Councillor Bonesteel**

That the draft Official Plan not be put on the Lambton Shores website at this time, and that requests for this document be directed through staff. Carried

As the Steering Committee for the new Official Plan the question of providing recommendations on sewage servicing for Zones 3 and 4 was discussed and it was agreed that this Committee would provide comments but no recommendations on the sewage servicing issue.

**11-0919-07 Moved by: Councillor Russell  
Seconded by: Councillor Scott**

## Minute of the September 19, 2011 Council Meeting

That the minutes from the June 9, 2011 meeting of the New Official Plan Steering Committee are received and that the Lambton Shores Official Plan Steering Committee not make recommendations to Council on Zones 3 and 4 sewage servicing.  
Carried

### **6.2 Minutes of the Short Term Rental Accommodation Committee Meeting held August 19, 2011**

The minutes of the August 19, 2011 meeting of the Short Term Rental Accommodation Committee were reviewed.

**11-0919-08 Moved by: Councillor Bonesteel  
Seconded by: Councillor Maguire**

That the minutes of the Short Term Rental Accommodation Committee meeting held the 19<sup>th</sup> of August, 2011 be accepted as presented.  
Carried

### **6.3 C.A.O. Report No. 39-2011 – Re: Status of Service Contract with the Sarnia-Lambton YMCA to Operate the Suncor Wellness Centre Located in the Shores Recreation Centre**

The C.A.O. Mr. Byrne provided information on how the YMCA was established at the Shores Recreation Centre, highlights as to how it has evolved since it began in 2007 and the steps being taken to enhance those operations.

**11-0919-09 Moved by: Councillor Scott  
Seconded by: Councillor Bonesteel**

That C.A.O. Report No. 39-2011 regarding the status of the service contract with the Sarnia-Lambton YMCA to operate the Suncor Wellness Centre located in the Shores Recreation Centre be deferred to the Strategic Plan and 2012 Budget discussions.  
Carried

### **6.4 C.A.O. Report No. 48-2011 – Re: Site Alteration – Grand Bend Beach Enhancement**

Pursuant to a request from Council staff initiated a review of the existing site layout of the Grand Bend Beach Enhancement with a view to making some adjustments to the site plan to improve performance and maintain the integrity of the enhancement plan. C.A.O. Report No. 48-2011 addressed some of the specific concerns expressed by Council, particularly the ‘Natural Plant Garden Areas’ on the east side of the boardwalk, the scoured out area of the beach adjacent to the pier, the location and function of the ‘Armour Stone’ and the Dune Restoration areas on the west side of the boardwalk.

Those actions suggested in C.A.O. Report No. 48-2011 to address these concerns were reviewed and with the exception of the dune restoration areas on the west side of the

## Minute of the September 19, 2011 Council Meeting

boardwalk Council agreed to defer the options in this report to the Strategic Plan and 2012 Budget discussion.

It was agreed that the restoration of the dune grass be done this year as it is important to replant this grass in the fall.

**11-9919-10 Moved by: Councillor Maguire  
Seconded by: Councillor Bonesteel**

That C.A.O. Report No. 48-2011 regarding site alteration to the Grand Bend Beach Enhancement be received and filed and that staff proceed with the moving of the beach dune grass plots this fall and that the balance of the site alterations to the beach be referred to the Strategic Plan and the 2012 Budget discussions.

Carried

### Planning

#### **6.5 PL Report No. 34-2011 – Re: Zoning By-law Amendment Application ZO-05/2011 for Kelly and David MacKenzie – 10100 Huron Drive**

An application for a zone amendment for Kelly and David MacKenzie at 10100 Huron Drive was considered and approved by Council at the September 6, 2011 meeting and the implementing by-law has been prepared for approval.

**11-0919-11 Moved by: Councillor Cook  
Seconded by: Councillor Russell**

That PL Report No. 34-2011 regarding Zoning By-law Amendment Application ZO-05/2011, submitted by Kelly and David MacKenzie, affecting lands known as 10100 Huron Drive to change the zoning on the northwest 78 metres approximately of the property from the Residential 6 (R6) Zone to a Environmental Protection – Hazard (EP-H) Zone to prohibit development and site alteration on those lands regulated by the Conservation Authority and located within a dynamic beach be received and filed and that the by-law to implement the amendment to the Zoning By-law be approved.

Carried

### Community Services

#### **6.6 D.C.S. Report No. 84-2011 – Re: Liquor License Act Amendments**

Council reviewed D.C.S. Report No. 84-2011 regarding amendments to the Liquor License Act. The Director of Community Services Peggy Van Mierlo-West noted that the proposed Municipal Alcohol Policy has been amended to reflect tiered seating in arenas as areas not eligible for a Special Occasion Permit and that the designated hours of sale and service as being from 11:00 a.m. – 1:00 p.m. and 11:00 a.m. – 2:00 a.m. on New Year's Day.

## Minute of the September 19, 2011 Council Meeting

A lengthy discussion ensued concerning the sale of alcohol beverages at the Shores Recreation Centre in Forest during the Junior B hockey games and staff was asked to report back to Council on the feasibility of this. It was noted that the Shores Recreation Centre was promoted during construction as a wellness centre and this should be considered in a decision to allow the sale of alcohol at this venue.

**11-1909-12 Moved by: Councillor Illman  
Seconded by: Councillor Bonesteel**

That the recommendations as outlined in D.C.S. Report No. 84-2011 be approved and that the amendments to the Liquor License Act be implemented as outlined, and that the Events of Municipal Significance Policy and amendments to the Municipal Alcohol Policy be approved. Carried

### **6.7 D.C.S. Report No. 89-2011 – Re: Stop Sign Installation – Goosemarsh Line and North Street**

The practicality of installing a stop sign at the intersection of Goosemarsh Line and North Street in the Walden North Subdivision was discussed and to address the concerns of the area residents, Council agreed that this stop sign be installed.

**11-0919-13 Moved by: Councillor Russell  
Seconded by: Deputy Mayor Davis-Dagg**

That D.C.S. Report No. 89-2011 and the attached By-law No. 77-2011 be approved and that staff be directed to install a stop sign located at the corner of Goosemarsh Line and North Street. Carried

### **6.8 D.C.S. Report No. 90-2011 – Re: Arkona Seniors' Centre – Canopy Installation**

In the 2011 Capital Budget Council approved a canopy installation around the entrance of the Arkona Seniors' Centre to prevent the possibility of a slip and/or fall during inclement weather. Members agreed that the proposal submitted by Awning House be approved and that this canopy be installed.

**11-0919-14 Moved by: Councillor Bonesteel  
Seconded by: Councillor Cook**

That D.C.S. Report No. 90-2011 is approved and that Awning House is awarded the Arkona Seniors' Centre canopy installation project. Carried

### **6.9 D.C.S. Report No. 91-2011 – Re: Walker Drain Rehabilitation – Grand Bend**

The Walker Drain travels behind the Optimist Baseball Park in Grand Bend, and over the past few years the northern corner of the park has been eroding into the drain. In

2010 the Municipality was notified that this project had the opportunity for funding under the Water Erosion Control Infrastructure program, which provides 50% grand funding to the Conservation Authority for maintenance projects. Tenders for this project were received this past July, 2011 by the Ausable Bayfield Conservation Authority and staff is recommending that Van Driel Excavating be awarded this contract in the amount of \$72,341.00.

**11-0919-15 Moved by: Councillor Underwood  
Seconded by: Councillor Russell**

That D.C.S. Report No.92-2011 is approved and that Walker Drain rehabilitation project be awarded to Van Driel Excavating in the amount of \$72,341.00 and that the ABCA be directed to commence the appropriate paperwork for commencement of the project.

Carried

#### **6.10 D.C.S. Report No. 92-2011 – Re: 2011 Drain Maintenance Tender Results**

Results of the tenders for 2011 Municipal Drain Maintenance were reviewed and staff recommended that this contract be awarded to Van Driel Excavating in the amount of \$66,988.15.

**11-0919-16 Moved by: Councillor Russell  
Seconded by: Councillor Cook**

That the 2011 drain maintenance work be awarded to the low tenderer Van Driel Excavating, as outlined in D.C.S. Report No. 92-2011.

Carried

#### **6.11 D.C.S. Report No. 93-2011 – Re: BMX Park Request – Forest**

Further to a request for additional information on the feasibility and logistics of constructing a BMX Park in Forest on Municipally owned lands located adjacent to 71 King Street and the abandoned CNR Right of Way, D.C.S. Report No. 93-2011 was prepared for Council's review.

**11-0919-17 Moved by: Councillor Illman  
Seconded by: Councillor Bonesteel**

That this BMX Park project be referred to the 2012 Capital budget discussions.

***Later Withdrawn***

The question of proceeding immediately with this project was discussed due to there being soil available from Northville to help in the construction of this park as well as the importance this project in the Recreation and Leisure Master Plan.

The possibility of partnering with a local group for this project was also discussed as well as the willingness of the local youth to participate.

**11-0919-18 Moved by: Councillor Illman  
Seconded by: Councillor Bonesteel**

That staff is directed to consult with Councillor Underwood, the user group and the public to develop a work plan, liability plan and timeframe for the development of a BMX Park within the Town of Forest. Carried

**6.12 D.C.S. Report No. 94-2011 – Re: LED Traffic Light Head Replacement**

During Capital deliberations, Council approved the installation of LED traffic light head replacement at the intersection of King Street and Townsend Line in Forest. LED lights are reported to be brighter, last longer and draw less energy than their predecessor of high pressure sodium bulbs.

Bluewater Power has submitted a quotation of \$16,765.00 plus HST to change this traffic light head replacement and staff recommends that this quote be accepted.

**11-0919-19 Moved by: Councillor Bonesteel  
Seconded by: Councillor Cook**

That D.C.S. Report No. 94-2011 is approved and that staff be directed to supply Bluewater Power with a Purchase Order number for commencement of the project. Carried

**6.13 D.C.S. Report No. 95-2011 – Re: Thedford Dirty Dogs Request for Licensed Area**

The Thedford Dirty Dogs Senior AA hockey team are requesting the use of the far most easterly side of the stands within the newly renovated Legacy Centre for a bar area. As reported earlier Council requested staff to report back on the sale of alcohol at the Shores Recreation Centre and agreed that the report include options in dealing with this request from the Dirty Dogs Hockey team as well.

**11-0919-20 Moved by: Councillor Underwood  
Seconded by: Councillor Maguire**

That D.C.S. Report No. 95-2011 regarding the Thedford Dirty Dogs' request for a licensed area at the Legacy be received and filed, that the request for the sale of alcohol at the Legacy Centre for Dirty Dogs' Games is approved and that staff report back on having a licensed area in the Shores Recreation Centre. Carried

**6.14 D.C.S. Report No.97-2011 – Re: east and West Lambton Shores Water Distribution Systems – Ministry of Environment Inspection Results**

D.C.S. Report No. 97-2011 outlined the results of the recent inspection by the Ministry of the Environment of the East and West Lambton Shores' water distribution systems. It was noted that the inspection covered all components of the distribution of safe drinking

Minute of the September 19, 2011 Council Meeting

water to the public, including treatment processes, operations manual, logbooks, certification and training, water quality monitoring and reports and corrective actions.

**11-0919-21 Moved by: Councillor Russell  
Seconded by: Councillor Bonesteel**

That D.C.S. Report No. 97-2011, providing details on the Ministry of Environment Inspections for the East and West Lambton Shores Water Distribution Systems be accepted as presented.

Carried

Administration & Finance

**6.15 TR report No. 43-2011 – Re: Draft Year to Date Financial Statements – August 31, 2011**

As part of the regular reporting to Council, a review of the draft year to date financial statements for the period ending August 31, 2011 was presented in TR Report No. 43-2011 and Treasurer Janet Ferguson noted that at this time although 2/3 of the year have passed there are still many financial transactions to take place which will affect the final financial position.

**11-0919-22 Moved by: Councillor Scott  
Seconded by: Councillor Russell**

That TR Report No. 43-2011 providing financial information on the draft year to date ending August 31, 2011 be received and filed.

Carried

**6.16 CL Report No. 65-2011 – Re: Ipperwash Boat Launch Area – End of Year Report**

CL Report No. 65-2011 provided an update on the success of those initiatives implemented to solve issues that had arisen at the boat launching area at the end of Centre Ipperwash Road Allowance.

**11-0919-23 Moved by: Councillor Bonesteel  
Seconded by: Councillor Maguire**

That the boat launch areas at the end of the Centre Ipperwash Road Allowance remain "Status quo" for 2012.

Carried

**6.17 CL Report No. 66-2011 – Re: Beechwood Cemetery – Request to Purchase 2 Grave Lots**

Council reviewed a request from the family of a former resident of Lambton Shores to purchase 2 specific lots in the Beechwood Cemetery, whereas the by-law requires plots are sold in 4 grave lots only. These two particular lots would not normally be available

to purchase as there is a tree obstructing 2 of the 4 graves in this plot however as this purchase is for cremated remains there would be room to accommodate these burials

**11-0919-24 Moved by: Deputy Mayor Davis-Dagg  
Seconded by: Councillor Russell**

That a variance to By-law 13 of 2010, being a by-law to amend the rates for Cemetery Plots and Services be granted to allow the sale of 2 grave lots in Beechwood Cemetery as detailed in CL Report No. 66-2011. Carried

CL Report 67-2011 was reviewed during the Consideration for the Sercombe Drain.

#### **6.19 CL Report No. 68-2011 – Re: Proposed Amendments to Fees**

During the 2011 budget deliberations the building and planning units were identified as being in need of adjusting to ensure that the fees charged are covering the cost of providing services, are “user pays” whenever possible and remain competitive. At the September 6, 2011 Council meeting it was confirmed that a fee increase of 50% be implemented in September of 2011 with the balance being implemented in September of 2012.

**11-0919-25 Moved by: Councillor Russell  
Seconded by: Councillor Cook**

That CL Report No. 68-2011 regarding proposed “Fees for Building Services” and “Fees for Planning Services” is accepted as presented, and that By-law 79 of 2011 with the recommended fees be approved. Carried

#### **6.20 CL Report No. 69-2011 – Re: Draft Terms of Reference – Lambton Shores Trails’ Committee**

The Draft Terms of Reference for the Nature Trail Advisory Committee were outlined in CL Report No. 69-2011. Discussion ensued on how this Committee could assist the Municipality in its goals of developing area trails. Members concurred that this group function as a resource to Council making recommendations to Council for trail standards, optimum locations and standardized signage for consideration while trying to meet the goals established in the Recreation and Leisure Services Master Plan.

**11-0919-26 Moved by: Councillor Bonesteel  
Seconded by: Councillor Maguire**

That the Draft Terms of Reference for the Lambton Shores Trails’ Committee be accepted as presented and that this trail committee function as a resource to Council in the development of a trail master plan while meeting the goals in the Recreation and Leisure Services Master Plan. Carried

## 7. **BYLAWS & RESOLUTIONS**

### **11-0919-27 Moved by: Councillor Bonesteel Seconded by: Councillor Cook**

That the following by-laws be read a first, second and third time, passed and numbered appropriately, signed by the Mayor and Clerk and engrossed in the by-law book:

- By-law 77 – Erecting a Stop Sign at an Intersection – North and Goosemarsh
- By-law 79 – Amend Municipal Fees – Building & Planning
- By-law 80 – Confirming Resolutions to Date
- By-law 81 – Zone Amendment – MacKenzie. Carried
- 

### **11-0919-28 Moved by: Councillor Bonesteel Seconded by: Councillor Cook**

That the following by-law be read a first and second time:

- By-law 78-2011 – Sercombe Drain. Carried

## 8. **ACCOUNTS**

### **8.1 TR Report No. 44-2011 – Re: July and August, 2011 Cheque Registers**

The Municipal accounts for the month of July and August, 2001 were reviewed.

### **11-0919-30 Moved by: Councillor Scott Seconded by: Councillor Underwood**

That the Municipal account for the month of July, 2001 in the amount of \$1,325,291.60 and for the month of August, 2011 in the amount of \$1,512,838.73 be accepted as presented. Carried

## 9. **COUNCILLOR REPORTS**

Councillor Underwood reported that Accessibility Day had been a success if somewhat humbling as several Councillor were put in the position of accessing different placing within the Town of Forest in a wheelchair.

He also reported that he had been given the opportunity to drop the puck at the Lambton Shores Junior Predator hockey game and that the Forest Expos held at the Shores Recreation Centre had been reasonably well attended.

Councillor Russell reported that Bluewater Recycling Associated had recently received recognition for its recycling systems.

## Minute of the September 19, 2011 Council Meeting

Councillor Maguire reported that he had attended the Autumn Indulgence and that it had been an excellent event.

Councillor Illman reported that the Forest Expos had been successful and that the Annual Forest Fall Fair was coming up on the weekend.

Councillor Scott reported that she had attended the Forest Expos and was pleased with all the networking that had occurred and that the Ausable Bayfield Conservation Authority had expressed concern with the amount of tree cutting within the woodlots in Lambton Shores and was asking for the rules and regulations to be tightened up.

She further noted recent coverage in the Sarnia Observer regarding the issue of Phragmites within the area and Mayor Weber made mention that the County is to bring forth a report on the issue of Phragmites along County roads and ditches.

Councillor Cook reported on the Arkona Car Show and 25<sup>th</sup> Anniversary of the Lions' Museum in Arkona and reminded Council of the tree planting to be held Wednesday, September 21<sup>st</sup> in Arkona.

Councillor Bonesteel reported that the Huron Woods Club House had held their grand opening and that the car show in Arkona had been great. He further made mention that he and Councillor Maguire would be holding a Meet and Greet at the Grand Bend Legion October 8<sup>th</sup> from 10 a.m. – 12 noon.

Deputy Mayor Davis-Dagg reported that the St. Clair Conservation Authority had received \$ 18,000. for invasive species awareness and will be contacting the Municipality to discuss a proactive approach to eliminating Phragmites.

**11-0919-31 Moved by: Councillor Bonesteel  
Seconded by: Councillor Scott**

That the Council meeting extend beyond 10:00 p.m. Carried

Mayor Weber reported that he had attended the Ontario Provincial Police Western Region Awards Ceremony held recently at the Legacy Centre and how nice it was to hear all the positive feedback on the renovations to this facility.

### **10. NEW BUSINESS**

Councillor Scott raised concerns regarding parking issues at a new Pizza establishment on Erie Street in Port Franks and staff was asked to report back on this parking issue.

**11-0919-32 Moved by: Councillor Scott  
Seconded by: Councillor Russell**

That staff is directed to prepare a report regarding a possible solution to the parking issue on Erie Street in Port Franks.

Carried

Deputy Mayor Davis-Dagg advised that the County is encouraged in looking for an agricultural business that is an innovator and contributor to the success of Ontario's agri-food sector that could possibly be nominated for the Premier's Award.

### **10.1 Notice of Motion from Deputy Mayor Davis-Dagg**

The Deputy Mayor asked Council to consider a motion requesting that a list of staff reports and staff requests be prepared outlining the date requested, who was requested to prepare the report and a timeline for submitting the requested report.

The C.A.O. Mr. Byrne advised that since amalgamation management keeps a record of resolutions of Council in a Resolution Tracker detailing who is responding to what, with time lines etc. and that this tracker is available for Council to review. Mr. Byrne explained that staff has prepared 284 reports to date, that there is an extensive amount of research in preparing reports and legal opinions to obtain, and the Mayor is kept well informed of the progress of staff reports.

Council agreed on the importance of staying informed as to the progress of staff reports and agreed that this notice of motion be amended to state that the Resolution Tracker be provided quarterly in the Council agenda as a confidential document.

**11-0919-33 Moved by: Deputy Mayor Davis-Dagg  
Seconded by: Councillor Bonesteel**

That a running list of staff reports and staff requests be established and that in addition to the item requested, this master list include the date it was requested and the staff member who will take responsibility for its completion to be available to Council members anytime upon request and provided quarterly to Council in the agenda as a confidential document known as the Resolution Tracker and further that this Resolution Tracker will be populated with the outstanding reports that have been agreed upon since the beginning of the 2010 Council term and be produced within one month of the passage of this motion. Carried

## **11. DISCUSSION PERIOD**

Prior to questions from the audience the Mayor made the following statement:

"Before tonight's public discussion period I want to remind everyone that this is an opportunity for the public to ask for clarification on matters decided by Council at this meeting.

I want to remind everyone that this is a privilege, and in the past, there have been occasions when this privilege was abused, and not used for the intended purpose. If further abuse of this discussion period takes place, Council will need to consider amending the procedural by-law to remove this section.

## Minute of the September 19, 2011 Council Meeting

If a participant's statement is too lengthy, personally directed, abusive, repetitive or irrelevant; and those who chose not to act accordingly, I will interrupt, and warn the person to stop, or they will be asked to leave the Council chambers.

We want to work with the public with professionalism and respect, and we will be expecting this from the public as well."

Mr. Jordie Speake questioned the amount paid to Dillion Consulting for expenses incurred with the new sewage treatment systems proposed for Grand Bend and area.

Ms. Stephanie Donaldson commended Council on its decision to replant the dune grass at the Grand Bend beach.

Mr. Bob Sharen pointed out a directional error in a report.

### 12. CONFIDENTIAL

**11-0919-34 Moved by: Councillor Scott**  
**Seconded by: Councillor Bonesteel**

That the meeting goes into a "Closed Session" at 10:28 p.m. to discuss a property matter. Carried

Council rose and reported progress on at property matter and direction was given to the C.A.O. as to how to deal with a property matter.

**11-0919-35 Moved by: Councillor Maguire**  
**Seconded by: Councillor Scott**

That the C.A.O. John Byrne is instructed to deal with a property matter as per Council direction. Carried

### 13. ADJOURN

**11-0919-35 Moved by: Councillor Maguire**  
**Seconded by: Councillor Cook**

That the September 19, 2011 Council meeting adjourn at 11:11 p.m. Carried