

1.2 Provide a brief history of your organization, and indicate if it operates as a non-profit organization.

1.3 What are the general objectives/services of your organization?

1.4 In what geographical area does your organization operate?

1.5 Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

2. Assistance Requested

Applicants may submit an application for both the Community Grant stream and the Community Vibrancy Fund stream. One application per organization, per stream, per year is permitted. Applicants must submit a separate application for each stream.

2.1 Community Grant Stream:

Financial Donation: \$ _____ (\$2,000 maximum)

In Kind Services: \$ _____ (\$2,500 maximum – see chart in section 2.1)

In Kind Services:

Service	Quantity/Hours/Description	Rate	Total
Rental Fee Waiver Facility:		<i>See Municipal Schedule of Fees</i>	
Application Fee Waiver		\$35.00/application	
Snow Fence Drop Off (to be set up by group)		\$80.00/hour	
Equipment Drop Off		\$80.00/hour	
Staff Support (Describe)		\$26.00/hour	
Other		<i>Contact Community Services Dept</i>	

** Note: applicants are asked to estimate the number of hours/types of services required. The Community Services Department may make adjustments based on actual hours and/or experience from past events. Volunteer support may be required to assist with equipment set up/take down at the discretion of the Director of Community Services or his/her designate.

Facilities must be booked through the Community Services Department by phone 519-243-1400 or email events@lambtonshores.ca.

2.2 Categories for Funding

Funding requests for capital projects shall be submitted through the Community Vibrancy Funding Stream.

Capital projects are defined as those that are one time purchase of a tangible asset. Capital projects do not include advertising or promotions (including brochures, maps, etc.) or annually purchased items (i.e. flowers).

Select **one** category for funding for which you are applying:

- Agriculture / Rural Affairs
- Arts / Culture / Community Heritage
- Community / Special Events
- Community Beautification / Environmental Awareness
- Supporting Youth / Seniors
- Tourism / Economic Development
- Energy sustainability
- Land stewardship
- Recreation projects

3. Project Description

If one organization is applying for multiple projects, this section must be completed for each project. Use additional pages if necessary.

3.1 Provide a description of the event, program or project. Include any promotional materials for the upcoming year or that have been used in the past.

3.2 For what specific purposes are the requested grant funds to be utilized within your organization?

3.3 Who will benefit from the proposed event, project or program?

4. Financial Information

4.1 If your organization has received financial assistance from the Municipality in prior years, indicate the amounts below:

Year	Amount	Project

4.2 What other steps are being taken to provide revenue (i.e. grants, ticket sales, donations, etc.)

4.3 Provide a budget for the event, program or project and/or the organization. Also include the organization's financial statement from the previous year.

4.3.1 For groups showing a surplus, indicate the intended use of the surplus:

4.3.2 For groups showing a deficit, indicate how the deficit will be eradicated:

4 Terms and Conditions

In the event that a grant is awarded through the Community Grant stream, the applicant agrees to the following:

- To complete the Project Evaluation Form (provided) within two months of the completion of the event, project or program.
- To acknowledge the support of the Municipality of Lambton Shores in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform staff if the project is delayed or has changed for any reason.
- In the event the project does not go forward, the applicant agrees to return the funds to the Municipality.

I agree to the terms and conditions outlined above.

Print Name

Signature

Date

Completed applications and attachments must be delivered by September 15 to one of the following Municipal Offices:

Lambton Shores Administration Department
7883 Amtelecom Parkway, Forest ON N0N 1J0

Lambton Shores Community Services Department
9575 Port Franks Road, RR1, Thedford ON N0M 2N0

Lambton Shores Finance Department
4 Ontario Street, PO Box 340, Grand Bend ON N0M1T0