

1.2 Provide a brief history of your organization, and indicate if it operates as a non-profit organization.

1.3 What are the general objectives/services of your organization?

1.4 In what geographical area does your organization operate?

1.5 Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

2. Assistance Requested

Applicants may submit an application for both the Community Grant stream and the Community Vibrancy Fund stream. One application per organization, per stream, per year is permitted.

2.1 Community Vibrancy Fund Stream:

Financial Donation: \$ _____ (\$10,000 maximum)

2.2 Categories for Funding

Priority funding will be given to one-time capital projects that benefit the community. Events shall apply for funding through the Community Grant Stream.

Select **one** category for funding for which you are applying:

- Agriculture / Rural Affairs
- Arts / Culture / Community Heritage
- Community Beautification / Environmental Awareness
- Supporting Youth / Seniors
- Tourism / Economic Development
- Energy sustainability
- Land stewardship
- Recreation projects

3 Project Description

If one organization is applying for multiple projects, this section must be completed for each project. Use additional pages if necessary.

- 3.1 Provide a description of the event, program or project. Include any promotional materials for the upcoming year or that have been used in the past.

3.2 For what specific purposes are the requested grant funds to be utilized within your organization?

3.3 Who will benefit from the proposed event, project or program?

4 Project Details

Use additional pages if necessary.

4.1 Provide relevant plans and/or a rendering of the project.

4.2 Describe the need for the proposed project. At least one letter of support must be included.

4.3 The intention of the Vibrancy Fund is to provide funding for stand-alone opportunities that could not be funded under the Community Grant stream. Describe how you will ensure long-term sustainability of your project.

4.4 Are there partners that will participate in the project with you? Describe their level of support/participation (i.e. in-kind, financial, etc.)

4.5 Describe how you will ensure that there is no additional tax burden to Lambton Shores ratepayers as a result of the implementation of your program or project.

5 Financial Information

5.1 If your organization has received financial assistance from the Municipality in prior years, indicate the amounts below:

Year	Amount	Project

5.2 What other steps are being taken to provide revenue (i.e. grants, ticket sales, donations, etc.)

5.3 Provide a budget for the event, program or project and/or the organization. Also include the organization's financial statement from the previous year. Organizations requesting \$10,000 from the Community Vibrancy Fund stream must provide an audited financial statement.

5.3.1 For groups showing a surplus, indicate the intended use of the surplus:

5.3.2 For groups showing a deficit, indicate how the deficit will be eradicated:

5.4 Organizations requesting funds through the Community Vibrancy Fund stream are required to submit three quotes of items/services to be procured. Quotes must be attached to the application and are due no later than the application deadline. Some exceptions will be made. See Section 3 of Policy #66.

6 Terms and Conditions

Successful Community Vibrancy Fund applicants will be required to sign a Memorandum of Understanding with the Municipality of Lambton Shores (see Appendix A of the Policy).

Completed applications and attachments must be delivered by September 15 to one of the following Municipal Offices:

Lambton Shores Administration Department
7883 Amtelecom Parkway, Forest ON N0N 1J0

Lambton Shores Community Services Department
9575 Port Franks Road, RR1, Thedford ON N0M 2N0

Lambton Shores Finance Department
4 Ontario Street, PO Box 340, Grand Bend ON N0M1T0