



ADDRESSING COUNCIL – APPLICATION to make a PRESENTATION or DELEGATION

Delegation

This is an opportunity for any person to present an opinion or provide additional information on an item listed on the agenda for the meeting.

Each person shall be limited to a maximum of two (2) minutes, and will be restricted to speaking only to these matters referenced in this application.

Submission Deadline: 12:00 noon, the day prior to the Council meeting.

Please note the agenda item, and provide details on the issue to be discussed.

Name: _____
Address: _____
Email: _____
Residential Phone: _____
Business Phone: _____

I understand that this form must be submitted no later than 12:00 noon the day preceding the meeting.

Signature: _____

Presentation

This is an opportunity for a person or group to share information or “present” findings on issues to Council.

Each person or group shall be limited to a maximum of ten (10) minutes, and will be restricted to speaking only to the matters referenced in this application.

Submission Deadline: 11:00 a.m. – 11 Days prior to the meeting.

Please provide details on the issue to be discussed – attach any information or copy of the PowerPoint presentation.

Have you discussed this issue with the appropriate Municipal Department? _____ Yes _____ No

If yes what was the response?

Name: _____
Address: _____
Email: _____
Residential Phone: _____
Business Phone: _____

I understand that all information will become part of the public document and posted on the Municipal website. I also understand that this form, together with the presentation materials, must be submitted no later than 11:00 a.m. - 11 days prior to the meeting.

Signature: _____