

# OPEN AIR BURN PERMIT INSTRUCTIONS

## **NOTE: BURN PERMIT APPROVAL REQUIRES 2 BUSINESS DAYS NOTICE**

Open air burning within the Municipality of Lambton Shores is regulated by By-law No.60-2009. It is up to the permit holder to ensure that he/she has read, understood and adheres to the restrictions and regulations contained in the by-law.

### **General Instructions**

1. Permit applications are available at any of the three Lambton Shores municipal offices. (Hours of Operation: Mon – Fri, 8:30 a.m. to 4:30 p.m.). Completed permit applications must be delivered in person to the Lambton Shores Forest Office a MINIMUM of two business days prior to the date of the proposed burn. **NOTE: THE PERMIT IS GOOD ONLY FOR THE DATES SPECIFIED** in the application form.
2. If a permit is granted, it is a requirement that the property owner or his designate have their copy of the permit available at all times for possible inspection by fire personnel.
3. If the fire department is dispatched or attends for any reason, and it is determined that the fire's size has exceeded that allowed by the permit, or any of the other conditions of the permit have been contravened, the Municipality will revoke the permit, extinguish the fire, and a full-cost recovery fine will be levied as per Sections 8.3 and 12 of By-law 60-2009.

### **REQUIREMENTS:**

1. The owner of the property is responsible for adhering to the requirement and conditions of the permit, and the Lambton Shores Open Air Burning By-Law No. 60-2009.
2. Two (2) piles maximum may be burned at any time – maximum size 10m X 10m, unless prior approval from the Fire Chief for a larger size.
3. Burning is limited to the specific area and material approved in the permit.
4. An open air fire is to be limited to daylight hours.
5. Weather and wind conditions must be favourable in order to have an open air fire.
6. The open air fire shall be supervised by a competent adult equipped with sufficient equipment to control and contain the open air fire to prevent the spread of the open air fire that would endanger or put at risk other properties or premises.
7. No burning of waste material, construction material, treated wood, or petroleum products, i.e. roofing materials, tires, railroad ties, etc. is allowed.
8. Open air fires that create an annoyance or irritation to adjacent persons, properties or premises shall be extinguished.
9. The bearer of this permit shall be solely liable for any or all damages resulting from the open air burn and will further be responsible for making full-cost restitution to the Municipality of Lambton Shores for services rendered with respect to manpower and equipment attending, extinguishing and placing apparatus in service for any contraventions of the Lambton Shores Open Air Burning By-law.
11. The owner of the property must give permission to contractor or tenant to burn on their property. Failure to provide this permission invalidates this permit and places the legal responsibility for all damages directly on the permit holder, applicant or tenant.

**MUNICIPALITY OF LAMBTON SHORES  
OPEN AIR BURN PERMIT APPLICATION**

**MUST BE SUBMITTED A MINIMUM OF 2 BUSINESS DAYS PRIOR TO BURN DATE**

**Applicant Information**

Owner's Name: \_\_\_\_\_

Tenant/Contractors Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Application Date: \_\_\_\_\_

**Burn Information**

Burn Location Address: \_\_\_\_\_

Between what Roads: \_\_\_\_\_ and \_\_\_\_\_

Side of Road - \_\_\_\_\_ North – South – East – West ( please circle)

Date of Burn: \_\_\_\_\_

Alternate Date (if delayed) \_\_\_\_\_

Hours of Burn: \_\_\_\_\_

Material Being Burned (All items to be burned must be listed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Does the burn contain any noxious materials, as defined in the Lambton Shores' Open Air Burning by-law – if yes, please list: \_\_\_\_\_

\_\_\_\_\_

Method of On Site Extinguishment: \_\_\_\_\_

**\*Cellphone number of the person who will be on site:** \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Contractor/Tenant ( If applicable)

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Sent to: Chief \_\_\_\_\_ Date \_\_\_\_\_ Initials \_\_\_\_\_

\_\_\_\_\_  
Approval of Fire Chief (please sign) Date \_\_\_\_\_

Sent to CAC Centre Date \_\_\_\_\_ Initials \_\_\_\_\_