



May 25, 2020

Burn Permits during COVID-19

Background

- During the pandemic, every effort is being made to protect our first responders from gathering to respond to **non-emergency** incidents. We need to keep our firefighters well to be able to respond to emergency events.
- As a result, the Municipality has not been issuing burn permits during the period of March through May 2020.
- Commencing June 1st, 2020, burn permits will be issued on a **limited basis**.
- Permits will be issued for burning that will cause “hardship” if not undertaken at this time.
- Burning following the pandemic is the preferable option.
- Permits will not be issued for “convenience” reasons.

Applying for a Burn Permit

- Application to be submitted as per normal practice (see attached)
- All burning will require an on-site inspection to determine:
 - Compliance with the Open Burning By-law,
 - If this burn will result in hardship, or can be deferred until after the pandemic
 - The proposed preventative measures will be effective to minimize the likelihood of the fire department being called.

For more information (or to submit your application), call or e-mail:

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OPEN AIR BURN PERMIT INSTRUCTIONS

NOTE: BURN PERMIT APPROVAL REQUIRES 2 BUSINESS DAYS NOTICE

Open air burning within the Municipality of Lambton Shores is regulated by By-law No. 60-2009. It is up to adhere to the restrictions and regulations contained in the by-law

General Instructions

1. Permit applications are available at any of the three Lambton Shores municipal offices. (Hours of Operation: Mon –Fri, 8:30 a.m. to 4:30 p.m.). Fully complete permit applications must be delivered in person to one of the Municipality of Lambton Shores offices A MINIMUM of two business days prior to the date of the proposed burn. **NOTE: THE PERMIT IS GOOD ONLY FOR THE DATES SPECIFIED** in the application form.
2. The property owner or his designate must have their copy of the permit available at all times for possible inspection by fire personnel.
3. If the fire department is dispatched or attends for any reason, and it is determined that the fire's size has exceeded that allowed by the permit, or any of the other conditions of the permit have been contravened, the Municipality will revoke the permit, extinguish the fire, and a full-cost recovery fine will be levied as per Sections 8.3 and 12 of By-law 60-2009.

REQUIREMENTS:

1. **Burn Pile is not to exceed 3m X 3m while burning, and a maximum of 2 piles may be burning at any time.**
2. The owner of the property is responsible for adhering to the requirement and conditions of the permit, and the Lambton Shores Open Air Burning By-Law No.60-2009.
3. Burning is limited to the specific area and material approved in the permit.
4. An open air fire is to be limited to daylight hours.
5. Weather and wind conditions must be favourable in order to have an open air fire.
6. The open air fire shall be supervised by a competent adult equipped with sufficient equipment to control and contain the open air fire to prevent the spread of the open air fire that would endanger or put at risk other properties or premises.
7. **No burning of waste material, construction material, treated wood petroleum products, i.e. roofing materials, tires, railroad ties, etc. is allowed.**
8. Open air fires that create an annoyance or irritation to adjacent persons, properties or premises shall be extinguished.
9. The bearer of this permit shall be solely liable for any or all damages resulting from the open air burn and will further be responsible for making full-cost restitution to the Municipality of Lambton Shores for services rendered with respect to manpower and equipment attending, extinguishing and placing apparatus in service for any contraventions of the Lambton Shores Open Air Burning By-law.
11. ***The owner of the property must give permission to their contractor or tenant to burn on their property. Failure to provide this permission invalidates this permit and places the legal responsibility for all damages directly on the permit holder, applicant or tenant.***

MUNICIPALITY OF LAMBTON SHORES
OPEN AIR BURN PERMIT APPLICATION

MUST BE SUBMITTED A MINIMUM OF 2 BUSINESS DAYS PRIOR TO BURN DATE

Applicant Information

Owner's Name: _____

Tenant/Contractors Name: _____

Phone Number: _____ Fax: _____

E-Mail Address: _____

Application Date: _____

Burn Information

Burn Location Address: _____

Between what Roads: _____ and _____

Side of Road - North South East West

Date of Burn: _____

Alternate Date (if delayed) _____

Hours of Burn: _____

Material Being Burned (All items to be burned must be listed): _____

Does the burn contain any noxious materials, as defined in the Lambton Shores' Open Air Burning by-law – if yes, please list: _____

Method of On Site Extinguishment: _____

***Cellphone number of the person who will be on site:** _____

Signature of Owner

Signature of Contractor/Tenant (If applicable)

Sent to: Chief _____ Date _____ Initials _____

Approval of Fire Chief (please sign) Date _____

Sent to CAC Centre Date _____ Initials _____